

**BIDDING DOCUMENT FOR  
SANITATION SERVICES**

**DATE OF COMMENCEMENT  
OF SALE OF BIDDING DOCUMENT**

**LAST DATE OF SALE OF  
BIDDING DOCUMENT**

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**LAST DATE & TIME FOR  
RECIPT OF BID**

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**TIME & DATE OF OPENING  
OF BID**

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**CIVIL HOSPITAL,-----DISTT ;  
Telephone No. FAX**



## **THE PUNJAB HEALTH SYSTEMS CORPORATION**

CIVIL HOSPITAL \_\_\_\_\_  
Telephone No.

District \_\_\_\_\_  
E-mail

### **INVITATION OF TENDER** **FOR SANITATION SERVICES**

**COVERING LETTER**  
(On the letter head of contractor)

To

**Medical Superintendent/ Senior Medical Officer /Medical Officer  
Incharge**

Civil Hospital \_\_\_\_\_,  
District \_\_\_\_\_, Punjab

**Subject: Tender for the award of contract of providing "Sanitation Services".**

Dear Sir, /Madam,

\_\_\_\_\_ This has reference to your advertisement on the subject dated \_\_\_\_\_, I do hereby offer my services as per the particulars:

Sr. No.	Particulars of Hospital Block	Particular of Bid Security	Amount of Bid Security
1	2	3	4

1. I here by agree to terms & conditions and have also read carefully the description of the services and particulars of the Hospital Block.
2. The duly signed following documents are enclosed;
  - EMD Letter.
  - Part-I, Instructions to the Bidder.
  - Part-II, General Terms & Conditions.
  - Part-III, Description of Assignment
  - Part-IV, Technical Bid (along with enclosures).
  - Part-V, Price Bid.
  - Part – VI, Affidavit.
3. On intimation from you within 15 days I will tender the performance security and will enter into an agreement with you. On failure to do so the earnest money tendered can be forfeited.

Thanking you,

**Yours Sincerely**

Dt.

Place  
Address

(Signature)  
Seal of the firm with full

**EMD LETTER****From****M/s** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**To****Medical Superintendent/ Senior Medical Officer /Medical Officer  
Incharge Incharge**  
Civil Hospital \_\_\_\_\_,  
District \_\_\_\_\_, Punjab

No. \_\_\_\_\_

Dated: \_\_\_\_\_

**EMD**

Tender for the award for the contract for providing Sanitation Services: in the Civil Hospital \_\_\_\_\_, District \_\_\_\_\_.

Please find enclosed here with Earnest Money deposit (EMD) of Rs. \_\_\_\_\_ as per the value fixed by SMO/MO Incharge of Hospital, in shape of Demand Draft issued by \_\_\_\_\_ (name of the Bank).

Thanking you,

**Yours Sincerely****Dt.****Place  
Address****(Signature)  
Seal of the firm with full**

**PART-I**  
**INSTRUCTIONS TO THE BIDDER**

1. The bid should be clearly superscripted as “**Tender for sanitation of Hospital Block of Civil Hospital\_\_\_\_\_**” and should reach the office Superintendent/ Senior Medical Officer /Medical Officer Incharge, District\_\_\_\_\_ by \_\_\_\_\_ at 11.00 A.M and it shall be opened in the presence of contractor /their authorized representative on the same day at 11.30 A.M.
2. The name Superintendent/ Senior Medical Officer /Medical Officer Incharge District\_\_\_\_\_ should be super scribed in capital letter on the envelope containing the bid. Also it should be written on the envelop “**NOT TO BE OPENED EXCEPT BEFORE THE COMMITTEE**”.
3. The bidder should have its own EPF Code No. issued by Regional Provident Fund Commissioner.
4. The bidder should be registered with the Labour Department of Government of Punjab as a Contractor for providing sanitation services.
5. The bidder shall have to furnish earnest money equivalent to Rs.\_\_\_\_\_ amount fixed by SMO/MO Incharge of Hospital, in the shape of Demand Draft only in favor of Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge Civil Hospital \_\_\_\_\_, payable at District\_\_\_\_\_ which will be refunded soon after the finalization of the tender.
6. The contractor, on intimation of the acceptance from this office regarding bid, will have to furnish Performance Security equivalent to 5% of the total contract value in favour of Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge, Civil Hospital \_\_\_\_\_, District\_\_\_\_\_ and, the agreement for the services will also be made between the bidder and Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge In- charge.
7. The following will form integral part of the agreement;
  - Part-I, Instructions to the Bidder.
  - Part-II, General Terms & Conditions.
  - Part-III, Description of Assignment
  - Part-IV, Technical Bid (along with enclosures).
  - Part-V, Price Bid.
  - Part – VI, Affidavit.
8. The Managing Director, Punjab Health Systems Corporation, reserves the right to accept or reject any or all the tenders without assigning any reasons.
9. The bids not accompany the EMD in a proper format will be rejected straight away without assigning any reason.

10. The bidder should go through the documentation requirement and should furnish all the documents or otherwise the bidder will be declared technically non responsive and will be liable for rejection.

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11. The technically responsive bids will be considered for financial evaluation. The bidder in their financial bid (Part-V) should quote in following manner.

Part-A The Corporation will reimburse the minimum wages amount prescribed by the Government from time to time from the date of notification of the prescription of minimum wages plus employer contribution for EPF @ 13.61%. (The bidder quoting less than these charges will be technically rejected).

Part-B The bidder should quote the administrative amount, which should include cleaning material, other charges etc. The bids will be evaluated on this part. **The bidder quoting administrative charges less than 5% of the minimum wages amount are liable for rejection. The bidder quoting lowest administrative charges beyond this 5% will be declared winning bidder.**

The service tax or any other taxes will be extra.

12. In case two bidders or more who have quoted same price then draw of lots through Purchee will be made in presence of the bidders by the committee members and proper proceedings will be drawn at the level of SMO/MO incharge.

**PART – II**  
**GENERAL TERMS AND CONDITIONS**

1. **The successful bidder shall be required to execute an agreement deed on the format approved and supplied by this institute on stamp papers of appropriate value at his own cost.** The contractor shall furnish a performance security to the tune of 5% of the contract in the shape of Demand Draft/Bank Guarantee **fixed deposit Receipt** in favor of Superintendent/ Senior Medical Officer /Medical Officer Incharge, Civil Hospital \_\_\_\_\_ District \_\_\_\_\_ valid till the tenure of the contract plus 30 days.
2. The contractor will prepare monthly bill for the service rendered equivalent to 1/12 of the total value of the contract, which will be paid within seven days preferably, after deduction of service or local charges (if any) by Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge.
3. The Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge shall have absolute rights and powers for the revocation of the said Performance Security, in default of any clause of this contract, without any prior notice.
4. **The contractor is required to commence his work with in 15 days after the issue of allotment letter.** The penalty for non commencement of work as mentioned in the letter issued for the allotment of the said work shall be one percent per day of the monthly value of the contract but it shall in no case exceed 10% of the total contract amount. **The Managing Director Punjab Health System Corporation the controlling body of the hospital shall have power to condone the delay/reduce or remit penalty so imposed, in case he finds the grounds given by the contractor are reasonable.**
5. The decision of the Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge with regard to the determining of quality of work/service done by the contractor shall be final and acceptable to the contractor. The contractor shall therefore rectify the defect so pointed out without any extra payment. The Medical Superintendent/ Senior Medical Officer /Medical Officer In-Charge shall also reserve the rights to get the work/services so rejected done replaced at his own level at the risk and costs of the contractor, after giving him a notice in writing and the expenditure incurred on this count shall be recovered from the bills of the contractor or any other outstanding dues or the revocation of any or all parts of the performance security.
6. The inspection of work will be supervised regularly by the Medical Superintendent/ Senior Medical Officer /Medical Officer In-charge and contractor or his or her representative.
7. The contractor shall deploy the required personnel to provide the said service and immediately communicate the names, parentage, residential address, age etc. of the persons as and when deployed or changed from time to time.

- 7(a) **The contracted manpower should have at least 30 percent female safai sewaks especially to work in female wards and such like areas.**

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8. The Medical Superintendent/ Senior Medical Officer /Medical Officer In charge or any other person so authorized by Medical Superintendent/ Senior Medical Officer /Medical Officer In charge for the purposes shall be at liberty to carryout any surprise check on the work of the persons so deployed by the contractor in order to ensure that the required number of persons are deployed and that they are doing their duties properly.
9. For the purpose of proper identification of the employees of the contractor deployed at various points, the contractor shall him self issue them the identity card/identification documents and they shall be duty bound to display the identity cards at the time of duty.
10. On taking over the responsibility of providing the said service the contractor shall formulate the mechanism and duty assignment chart. **After the approval of Medical Superintendent/ Senior Medical Officer /Medical Officer In-charge.** A copy of this chart regarding distribution of work and duties should be made available in the concerned areas of the institute. **The contractor will visit the hospital once every month and interact with Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge for ensuring effective arrangement.** The contractor shall keep on reviewing his arrangements form time to time and take additional measures if any required to be taken to further streamline the said arrangements.
11. The manpower deployed by the contractor for the work shall be the employees of the contractor for all intents and purposes and in no case, there shall be any relationship of employer and employees between the said employees and the hospital, either implicitly or explicitly.
12. The persons so deployed shall be under the overall control and supervision of the contractor and contractor shall be liable for payment of their wages etc and all other due, which the contractor is liable to pay under the various labor Regulations and other statutory provisions. The hospital shall be absolved of any such liability at its own level.
13. The contractor shall ensure that all the employees get minimum wages and other benefits as are admissible under various labor law. The contractor shall provide full information, in respect of the wages etc paid to the employees so deployed in conformity with the provisions of the Contractor Labour (Regulations and Abolition) Act 1970 and Rules 1971, to Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge. The contractor will ensure payment of wages by the 7<sup>th</sup> of every month.
14. The contractor should have his /her own EPF Code No. allotted by the office of RPF. The contractor will take necessary action at his level as per the

Employees Provident Funds and Miscellaneous Provision Act 1952 amended from time to time and will furnish the EPF No. and proof of deposit of the EPF contributions in respect of all the employees directly or indirectly engaged by him relating to services to be provided to the Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge. Further, in case of any default or liability, which may arise to the institute on this account, Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge will be at liberty to deduct such amounts from the contractor's payments or from Performance Guarantee or any dues. **The responsibility of Annual Statements of EPF deposits to its employees solely**

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**lies with the contractor.**

15. In order to avoid any misappropriation or avoidance of deposit of provident fund the contractor would submit periodical reports from the Regional Provident Fund Commissioner.
16. The contractor shall be responsible for fulfilling all of his obligations towards the persons deployed under laws namely Maternity Benefit Act, Shops and Commercial Establishment Act., etc as applicable and amended from time to time.
17. The contractor shall make the payment of wages through crossed cheque only to the workers so deployed in the presence of representative of the Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge by the first week of the month and shall on demand furnish copies of wages register/master roll etc., to the institute authorities for having paid all the dues to the persons deployed by the contractor for the work under the Agreement. The obligation is imposed on the contractor to ensure that the contractor is fulfilling his commitments towards his employees so deployed under various labour laws having regard to the duties of the institute in this respect as per the provision of Contract Labour (Regulation and Abolition) Act. 1970. The contractor shall comply with all the labour Regulations made.
18. Any obligation and formalities which are required to be fulfilled under the contract labor (Regulation & Abolition Act., 1970) as amended from time to time or any other Act for the purposes of entering into the execution of this contract shall be carried out by the contractor at his own expenses etc., and the contractor shall report the compliance thereof to the Principal. The Contractor shall be solely liable for any violation of provisions of the said Act or any other Act, The additional burden on account of any revision in the minimum wages by the Central or State Government shall be borne by the Contractor.
19. The uniforms will be supplied by the contractor at his own costs, to the persons deployed for this work as per the instructions. This will include glove gumboots & masks. **In case of non compliance a penalty @ Rs. 20/- per person per day will be charged from the contractor.** The contractor shall also supply cleaning material-I soap, detergent, brooms , mops etc,

20. The contractor shall take all reasonable precautions to prevent any unlawful riots or disorderly conduct or acts of his employees so deployed and for the preservation of peace and protection of persons and property of the Institute.
21. In case, any of the persons so deployed by the contractor, if his work and conduct is not satisfactory or perform his duties negligently or indulges in any unlawful activity and riots, the contractor shall take suitable action against such employees on the report of Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge in this respect.
22. In case of any complaint/defect pointed out by the competent authorities the contractor shall immediately replace the particular person so deployed without further arguments.

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23. **In case of any deficiency in services provided by the contractor, the Medical Superintendent/ Senior Medical Officer /Medical Officer In-charge shall be at liberty to impose a penalty of Rs.1000/- along with a warning letter to the contractor. After three consecutive penalties, notice of one week should be given to the contractor to improve his services. In case the contractor fails to do so, his contract should be cancelled and he should be black-listed. The penalty should be deducted from the monthly payments for lapse of that particular month. The decision of the Medical Superintendent/ Senior Medical Officer /Medical Officer In-charge shall be final and binding on the contractor.**
24. The contractor shall keep the institute indemnified against all the losses caused to the institute property by way of theft, mishandling or otherwise and the claims whatsoever in respect of the employees to the contractor so deployed by the contractor at various points. In case any employee of the contractor so deployed enters in dispute of concerned to contest the same. In case institute is also made a party and is supposed to contest the case, the costs if any of the actual expenses incurred by institute towards counsel fee and other expenses shall be borne by the contractor in advance on demand. Further, the contractor shall ensure that no financial or any other legal liability comes on the institute in this respect of any nature of whatsoever for the act done by the person of the contract or and shall keep the institute indemnified in this respect.
25. The Medical Superintendent/ Senior Medical Officer /Medical Officer In-charge shall have further right to adjust or readjust or deduct any of the amount aforesaid from the payment to be made to the contractor under this contract or out of the security deposits of the contractor.
26. The contractor shall furnish as indemnified from the General Insurance Corporation its own costs to indemnify institute against any claim arising out of or connected with this agreement.

27. The payment of the amount agreed to shall be made to the contractor on the basis of the monthly bills raised by him and duly certified by the officer designated by Superintendent/ Senior Medical Officer /Medical Officer Incharge
28. The contractor shall not increase any amount on any ground whatsoever during the period of this contract.
29. The contract may be terminated on any of the following contingencies:
  - a) Without any prior notice on the expiry of the contract period.
  - b) A three months notice at any time during the tenure if services rendered by the contractor are not found satisfactory.
  - c) For committing breach of any of the terms and conditions of the contract by the contractor; or.
  - d) On assigning the contractor or any part thereof or any benefit or interest therein or there under the contract to any third person for sub letting whole or part of the contract to any third persons ; or.

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- e) On contractor being declared insolvent by competent court of law. During the notice period of termination of the contract in the situation contemplated above, the contractor shall keep on discharging his duties as before till the expiry of notice period . It shall be the duty of the contractor to remove all the persons deployed by him on the termination of the contract on any grounds whatsoever and ensure that no person create any disruption/ hindrance/ problems of any nature to the Institute.
30. In the event of exigencies arising during the death/ insolvency of the contractor or any other reasons or circumstances liability thereof the contract shall be borne by the following on such terms and conditions as the Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge

In- charge may further think proper in public interest or revoke the contract namely:

- I. Legal heirs in case of sole Proprietors.
  - II. The next partners in the case of partnership firm or Directors in the case of a company or otherwise the Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge shall reserve the right to settle the matter according to the circumstances of the case as he may think properly.
31. That in the event the contractor leaves the contract mid stream, the hospital would be at liberty to engage another contractor for the balance period at the risk and cost of first contractor. Any additional amount, which the institute may incur in this regard, would be recoverable from the contractor.
32. That this contract can be extended for maximum of three years on yearly basis specifically if the services of the contractors are found to be satisfactory and the contractor is willing to continue to work

33. In the event of any dispute or difference arising out of or in any way touching or concerning this agreement whatsoever (except that matter, the decision of which is specifically provided under this contract) the same shall be referred to the sole Arbitrator, the Managing Director, Punjab Health Systems Corporation cum Secretary to the Govt., Health & Family Welfare, Department or his representative. Whose decision thereon shall be final and binding on the parties thereto.
34. Subject to the aforesaid provisions the Arbitration Act. 1940 and the rules made there under, any modification for the time being in force shall be deemed to apply to the Arbitration proceedings.
35. No party shall be allowed to be represented by a lawyer during the investigation enquiry dispute or appeal.
36. The courts only shall have the jurisdiction for the purposes of this agreement.
37. The expression "Administration" shall mean and include acting/ officiating Medical Superintendent/ Senior Medical Officer /Medical Officer Incharge.

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**PART – III**  
**DESCRIPTION OF ASSIGNMENT**

The work involves cleaning of Hospital Block including window panes, railings, removal of cobwebs regularly, removing dust from furniture and fittings daily, cleaning toilets with disinfectants/deodorants daily and regularly cleaning the terrace, the front area and corridor before the rooms at all floors of the Hospital Block.

**PERFORMA FOR CONTRACTING OUT OF SANITATION**

1	Name of the Hospital	
2	District	
3	Bed Strength	
4	Total Area of the Premises	
5	Area under Internal Roads	
6	Area under Lawns/Open Spaces	
7	Covered Area (without Residence & Mortuary)	
8	Storeys	
9	Area of corridors, Balcony, Stair Halls & Ramps	
10	Total No of Rooms	
11	Detailed description of Covered Area <ul style="list-style-type: none"> <li>• Emergency (Total covered area in Sq.mt) No of Beds in emergency No of Rooms No of Toilets</li> <li>• OPD (Total covered area in Sq.mt)</li> </ul>	

	<p>No of Rooms  Total Reception Area  No of Toilets</p> <ul style="list-style-type: none"> <li>• IPD (Total covered area in Sq.mt) <ul style="list-style-type: none"> <li>No of wards</li> <li>Area of Male ward</li> <li>Area of Female ward</li> <li>Area of Children ward</li> <li>No of Special Rooms</li> <li>No of Toilets</li> <li>No of Nursing stations</li> <li>No of Duty rooms</li> </ul> </li> <li>• OT (Total covered area in Sq.mt) <ul style="list-style-type: none"> <li>No of Major OTs</li> <li>Area of Major OTs</li> <li>No of Minor OTs</li> <li>No. of Labour Rooms</li> <li>No. of Toilets</li> <li>No. of Sterlization Rooms</li> <li>Area of Sterlization Rooms</li> </ul> </li> <li>• Laboratory (Total covered area in Sq.mt) <ul style="list-style-type: none"> <li>No of Rooms</li> <li>No of Toilets</li> </ul> </li> <li>• Mortuary (Total covered area in Sq.mt) <ul style="list-style-type: none"> <li>No of Rooms</li> <li>No of Toilets</li> </ul> </li> </ul>	
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## GENERAL DUTIES

### REGULAR CLEANING

1. Common toilets to be cleaned twice a day and also as and when required. The toilets rooms to be cleaned of the room occupied.
2. All occupied rooms to be cleaned with broom and wet mop daily and unoccupied rooms to be cleaned once in a week and as & when asked by the Warden.
3. Waste Buckets to be emptied twice a day or as and when required.
4. Cleaning of outside premises and garbage disposal twice daily.
5. Fire house closets and extinguishers to be kept free of dust at all times.
6. Total area of Hospital Block:
7. No. of Persons = Four

The contractor should themselves provide the necessary cleaning materials such as soap/detergents, deodorants, equipment, vacuum cleaners, soft brushes and these will not be supplied by the institute. The material and equipment should be of superior equality.

### PEST CONTROL

Rodent and pest control measures to be undertaken regularly in and around the Hospital.

### LIST OF MATERIAL AND ARTICLES

The list of the material and articles will be supplied by the Hospital Authorities and the contractor shall have to provide the material and articles as per specifications given to him by the authorities.

### CLEANING SCHEDULE TO BE OBSERVED BY THE CONTRACTOR

1	Wall (Stone)	Fortnightly	Liquid Soap (Fem, Dettol, lifebuoy)
2	Electrical fittings	-do-	-do-
3	Toilets Scrubbing	Weekly (in addition to the daily cleaning)	Liquid soap (Fem, Dettol, Life Buoy and Dettol)
4	Window Glasses Wire Mesh	Weekly	Liquid Soap (Fem, Dettol, Life Buoy) and Detergent ( Nirma Wheel Farishta, Surf, Arial, Henko)
5	Furniture , Almirahs & Tables	Weekly ( in addition to the daily cleaning)	Superior Quality liquid soap (Fem, Dettol, Lifebuoy) Brisk
6	Beds	Weekly scrubbing (in addition to the daily cleaning)	Liquid Soap (Fem,Dettol,Life Buoy)
7	Floor Scrubbing	Weekly ( in addition to the daily cleaning)	Brisk
8	Outside Corridors	Twice	Water Cleansing
9	Stairs including	Twice	Water Cleansing
10	Removal of Cobwebs	Weekly	Liquid Soap (Fem,Dettol, Lifebuoy )

<b>11</b>	Tube light, fans, clock, curtains	Weekly	Liquid Soap (Fem, Dettol, Lifebuoy)

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**PART - IV**  
**TECHNICAL BID**

**“Sanitation Services”**

1. Name of the Applicant firm, location of the office with complete addresses with telephone/ Fax Nos. if any.
2. Nature of organization (whether private /public sector undertaking/ Sole proprietor/ Partnership/ Cooperative society etc.?) Documentary proof, if any be attached. ( In case of the firms other than the sole proprietors, and abstract copy of such resolution passed by the executive body authorizing the specific officer/ partner for signing the documents for this tender be attached).
3. (A) Does the firm have a total experience of 2 years of Providing and sanitation services. Yes/ No  
If yes, the performance certificate issued by the competent authority, duly indicating the value of the contract be attached.
- (B) Does the firm has attached certificate from the existing/last organization/ Institute to the effect the firm is/ was providing satisfactory services and complying with all statutory requirement of EPF authorities.
4. Financial resources assess in term of firm’s property (fixed and movable) held.
5. A copy of latest audited Balance sheet attached. Yes/ No
6. Whether the firm is income tax assesses or not? Yes / No  
if yes attach a copy of PAN.
7. Does the firm have EPF code No. issued by the concerned authorities? Yes/ No  
If yes, mention the code No. and attach proof in support there of.
8. Any other information

Place: \_\_\_\_\_  
Dated: \_\_\_\_\_

**Signature of Tenderer**  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART - V**  
**FORMAT FOR PRICE BID**  
**“SANITATION SERVICES”**

(Please quote the rate)

**Part-A**      The      minimum      wages      (in figures) : \_\_\_\_\_  
prescribed by the Government      (In words) : \_\_\_\_\_  
from time to time from the date  
of notification of the  
prescription of minimum wages  
plus employer contribution for  
CPF @ 13.61%. (The bidder  
quoting less than these charges  
will be technically rejected.

**Part - B**      The bidder should quote the      (in figures) : \_\_\_\_\_  
administrative amount, which      (in Word): \_\_\_\_\_  
should include cleaning material,  
other charges etc.

**Part - C**      Service Tax@\_\_\_\_\_      Will be paid extra

Certified that I/we have read the instructions given in the tender documents. I/we undertake to supply the required number of manpower on these rates of minimum wages and shall be solely responsible to discharge the liabilities as mentioned above and the administrative charges proposed by me/us in para above are inclusive of all charges within the specified period as per requirement of the Institute. I/We have understood the contents of the terms & conditions and undertake to abide by the same laid down in these documents.

**Signature of Tender**  
**Address** \_\_\_\_\_  
\_\_\_\_\_

**PART - VI**  
**A F F I D A V I T**

I/We \_\_\_\_\_ (Name)  
Contractor/  
Partner/ Sole Proprietor(Strike-out word whichever is not applicable) of the  
(Firm)\_\_\_\_\_ do hereby solemnly affirm and  
declare that the individual firm/ companies are neither black listed by the Union  
Government of any State Government nor any Partner/ shareholder of blacklisted firm/  
company, is directly or indirectly connected with or has any subsisting interest in  
business of my/ our firm.

**DEPONENT**

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Verification:**

Verified that the contents of above affidavit are true and correct to the best of my  
knowledge and beliefs. No part of it is false and nothing has been kept concealed there  
from.

**Place:**

**Dated:**

**DEPONENT**

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath  
Commissioner)